

**ANNUAL GENERAL MEETING::VOLUNTARY**

## Issuer &amp; Securities

## Issuer/ Manager

SINGAPORE POST LIMITED

## Security

SINGAPORE POST LIMITED - SG1N89910219 - S08

## Announcement Details

## Announcement Title

Annual General Meeting

## Date &amp; Time of Broadcast

20-Jun-2023 07:02:59

## Status

New

## Announcement Reference

SG230620MEETF8C6

## Submitted By (Co./ Ind. Name)

Jonathan Ooi Wei Hsin (Mr)

## Designation

Company Secretary

## Financial Year End

31/03/2023

## Event Narrative

Narrative Type	Narrative Text
Additional Text	Please refer to the attachments.

## Event Dates

## Meeting Date and Time

19/07/2023 14:30:00

## Response Deadline Date

16/07/2023 14:30:00

## Event Venue(s)

## Place

Venue(s)	Venue details
Meeting Venue	The 31st Annual General Meeting of Singapore Post Limited will be held at Suntec Singapore Convention & Exhibition Centre, Level 3, Summit 1, 1 Raffles Boulevard, Suntec City, Singapore 039593 and using virtual meeting technology.

## Attachments

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[SingPost Notice of AGM2023.pdf](#)

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[SingPost Proxy Form2023.pdf](#)

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[SingPost Announcement on holding VirtualAGM2023.pdf](#)

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Total size =323K MB

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# SINGAPORE POST LIMITED

(Incorporated in the Republic of Singapore)

Company Registration Number: 199201623M

## NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT THE 31<sup>st</sup> ANNUAL GENERAL MEETING of Singapore Post Limited ("**Company**") will be held at Suntec Singapore Convention & Exhibition Centre, Level 3, Summit 1, 1 Raffles Boulevard, Suntec City, Singapore 039593 and using virtual meeting technology on Wednesday, 19 July 2023 at 2.30 p.m. (Singapore time) to transact the following business:

### ROUTINE BUSINESS

- To receive and adopt the audited Financial Statements for the financial year ended 31 March 2023, and the Directors' Statement and Independent Auditor's Report thereon. (Ordinary Resolution 1)
- To declare a final tax exempt one-tier dividend of 0.4 cents per ordinary share in respect of the financial year ended 31 March 2023. (Ordinary Resolution 2)
- To re-elect Mr Bob Tan Beng Hai, a director who retires in accordance with Article 98(b) of the Company's Constitution and who, being eligible, offers himself for re-election. (Ordinary Resolution 3)
- To approve directors' fees payable by the Company of S\$1,240,410 for the financial year ended 31 March 2023 (2022: S\$1,222,800). (Ordinary Resolution 4)
- To re-appoint Deloitte & Touche LLP as Auditor of the Company and to authorise the directors to fix its remuneration. (Ordinary Resolution 5)

### EXPLANATORY NOTES ON ROUTINE BUSINESS TO BE TRANSACTED

#### Ordinary Resolution 3

Mr Bob Tan Beng Hai will, upon re-election as a director of the Company, remain as the chairman of the Compensation Committee and a member of the Audit Committee and the Board Risk and Technology Committee. Mr Tan is considered by the Board of Directors to be independent. Information relating to Mr Tan, including the information as set out in Appendix 7.4.1 of the Listing Manual of the Singapore Exchange Securities Trading Limited ("**SGX-ST**"), can be found in the "Board of Directors" section and the "Additional Information on Director Seeking Re-Election" section of the Company's Annual Report 2022/23.

In relation to the retirement of directors by rotation at the 31<sup>st</sup> Annual General Meeting, Mr Chen Jun and Mr Steven Robert Leonard are also due to retire by rotation and they have each given notice to the Company that they do not wish to be re-elected to office thereat.

#### Ordinary Resolution 4

Additional information on the directors' fees (including information on the non-executive directors' remuneration framework) can be found in the "Corporate Governance Report" section of the Company's Annual Report 2022/23.

### SPECIAL BUSINESS

To consider and, if thought fit, to pass with or without any amendments, the following Resolutions 6 to 8 as ordinary resolutions:

#### Authority to Issue Shares and to Make or Grant Convertible Instruments

6. That authority be and is hereby given to the directors to:

- (i) issue shares of the Company ("**shares**") whether by way of rights, bonus or otherwise; and/or
- (ii) make or grant offers, agreements or options (collectively, "**Instruments**") that might or would require shares to be issued, including but not limited to the creation and issue of (as well as adjustments to) warrants, debentures or other instruments convertible into shares,

at any time and upon such terms and conditions and for such purposes and to such persons as the directors may in their absolute discretion deem fit; and

- (b) (notwithstanding the authority conferred by this Resolution may have ceased to be in force) issue shares in pursuance of any Instrument made or granted by the directors while this Resolution was in force,

provided that:

- the aggregate number of shares to be issued pursuant to this Resolution (including shares to be issued in pursuance of Instruments made or granted pursuant to this Resolution) does not exceed 50% of the total number of issued shares (excluding treasury shares and subsidiary holdings) (as calculated in accordance with sub-paragraph (2) below), of which the aggregate number of shares to be issued other than on a *pro rata* basis to shareholders of the Company (including shares to be issued in pursuance of Instruments made or granted pursuant to this Resolution) does not exceed 10% of the total number of issued shares (excluding treasury shares and subsidiary holdings) (as calculated in accordance with sub-paragraph (2) below);
- (subject to such manner of calculation as may be prescribed by the Singapore Exchange Securities Trading Limited ("**SGX-ST**") for the purpose of determining the aggregate number of shares that may be issued under sub-paragraph (1) above, the percentage of issued shares shall be based on the total number of issued shares (excluding treasury shares and subsidiary holdings) at the time this Resolution is passed, after adjusting for:
  - new shares arising from the conversion or exercise of any convertible securities or share options or vesting of share awards which were issued and are outstanding or subsisting at the time this Resolution is passed; and
  - any subsequent bonus issue or consolidation or sub-division of shares,and, in sub-paragraph (1) above and this sub-paragraph (2), "subsidiary holdings" has the meaning given to it in the Listing Manual of the SGX-ST;
- in exercising the authority conferred by this Resolution, the Company shall comply with the provisions of the Listing Manual of the SGX-ST for the time being in force (unless such compliance has been waived by the SGX-ST) and the Constitution for the time being of the Company; and
- (unless revoked or varied by the Company in general meeting) the authority conferred by this Resolution shall continue in force until the conclusion of the next Annual General Meeting of the Company or the date by which the next Annual General Meeting of the Company is required by law to be held, whichever is the earlier. (Ordinary Resolution 6)

#### Proposed Renewal of the Shareholders Mandate for Interested Person Transactions

- That:
  - approval be and is hereby given, for the purposes of Chapter 9 of the Listing Manual ("**Chapter 9**") of the Singapore Exchange Securities Trading Limited, for the Company, its subsidiaries and associated companies that are entities at risk (as that term is used in Chapter 9), or any of them, to enter into any of the transactions falling within the types of interested person transactions described in the Appendix to the Company's Letter to Shareholders dated 20 June 2023 ("**Letter**") with any party who is of the class of interested persons described in the Appendix to the Letter, provided that such transactions are made on normal commercial terms and in accordance with the review procedures for such interested person transactions;
  - the approval given in sub-paragraph (a) above ("**Shareholders Mandate**") shall, unless revoked or varied by the Company in general meeting, continue in force until the conclusion of the next Annual General Meeting of the Company; and
  - the directors and/or any of them be and are hereby authorised to complete and do all such acts and things (including executing all such documents as may be required) as they and/or he/she may consider expedient or necessary or in the interests of the Company to give effect to the Shareholders Mandate and/or this Resolution. (Ordinary Resolution 7)

#### Proposed Renewal of the Share Purchase Mandate

- That:
  - for the purposes of Sections 76C and 76E of the Companies Act 1967 ("**Act**"), the exercise by the directors of all the powers of the Company to purchase or otherwise acquire issued ordinary shares of the Company ("**Shares**") not exceeding in aggregate the Maximum Limit (as hereafter defined), at such price or prices as may be determined by the directors from time to time up to the Maximum Price (as hereafter defined), whether by way of:
    - market purchase(s) on the Singapore Exchange Securities Trading Limited ("**SGX-ST**") and/or any other stock exchange on which the Shares may for the time being be listed and quoted ("**Other Exchange**"); and/or
    - off-market purchase(s) (if effected otherwise than on the SGX-ST or, as the case may be, Other Exchange) in accordance with any equal access scheme(s) as may be determined or formulated by the directors as they consider fit, which scheme(s) shall satisfy all the conditions prescribed by the Act,and otherwise in accordance with all other laws and regulations and rules of the SGX-ST or, as the case may be, Other Exchange as may for the time being be applicable, be and is hereby authorised and approved generally and unconditionally ("**Share Purchase Mandate**");
  - unless varied or revoked by the Company in general meeting, the authority conferred on the directors pursuant to the Share Purchase Mandate may be exercised by the directors at any time and from time to time during the period commencing from the date of the passing of this Resolution and expiring on the earliest of:
    - the date on which the next Annual General Meeting of the Company is held;
    - the date by which the next Annual General Meeting of the Company is required by law to be held; and
    - the date on which purchases and acquisitions of Shares pursuant to the Share Purchase Mandate are carried out to the full extent mandated;
  - in this Resolution:

"**Average Closing Price**" means the average of the last dealt prices of a Share for the five consecutive market days on which the Shares are transacted on the SGX-ST or, as the case may be, Other Exchange immediately preceding the date of the market purchase by the Company or, as the case may be, the date of the making of the offer pursuant to the off-market purchase, and deemed to be adjusted in accordance with the listing rules of the SGX-ST for any corporate action which occurs during the relevant five-day period and the date of the market purchase by the Company or, as the case may be, the date of the making of the offer pursuant to the off-market purchase;

"**date of the making of the offer**" means the date on which the Company announces its intention to make an offer for the purchase or acquisition of Shares from holders of Shares, stating therein the purchase price (which shall not be more than the Maximum Price) for each Share and the relevant terms of the equal access scheme for effecting the off-market purchase;

"**Maximum Limit**" means that number of issued Shares representing 10% of the total number of issued Shares as at the date of the passing of this Resolution (excluding treasury shares and subsidiary holdings (as defined in the Listing Manual of the SGX-ST)); and

"**Maximum Price**" in relation to a Share to be purchased or acquired, means the purchase price (excluding brokerage, commission, applicable goods and services tax and other related expenses) which shall not exceed, whether pursuant to a market purchase or an off-market purchase, 105% of the Average Closing Price of the Shares; and

- (d) the directors and/or any of them be and are hereby authorised to complete and do all such acts and things (including executing all such documents as may be required) as they and/or he/she may consider expedient or necessary or in the interests of the Company to give effect to the Share Purchase Mandate and/or this Resolution. (Ordinary Resolution 8)

### BY ORDER OF THE BOARD

**Jonathan Ooi Wei Hsin (Mr)**  
Company Secretary

Singapore  
20 June 2023

### EXPLANATORY NOTES ON SPECIAL BUSINESS TO BE TRANSACTED STATEMENT PURSUANT TO ARTICLE 61 OF THE CONSTITUTION OF THE COMPANY

#### Ordinary Resolution 6

Ordinary Resolution 6 is to empower the directors to issue shares of the Company and to make or grant instruments (such as warrants or debentures) convertible into shares, and to issue shares in pursuance of such instruments, up to an amount not exceeding in total 50% of the total number of issued shares (excluding treasury shares and subsidiary holdings), with a sub-limit of 10% for issues other than on a *pro rata* basis to shareholders of the Company. The 10% sub-limit for non-*pro rata* share issues is lower than the 20% sub-limit allowed under the Listing Manual of the SGX-ST. The Company is seeking approval from shareholders for a lower sub-limit for non-*pro rata* share issues as it does not anticipate that it will require a higher sub-limit before the next Annual General Meeting. For the purpose of determining the aggregate number of shares that may be issued, the percentage of issued shares shall be based on the total number of issued shares (excluding treasury shares and subsidiary holdings) at the time that Ordinary Resolution 6 is passed, after adjusting for (a) new shares arising from the conversion or exercise of any convertible securities or share options or vesting of share awards which were issued and are outstanding or subsisting at the time that Ordinary Resolution 6 is passed, and (b) any subsequent bonus issue or consolidation or subdivision of shares.

#### Ordinary Resolution 7

Ordinary Resolution 7 is to renew the mandate to enable the Company, its subsidiaries and associated companies that are entities at risk (as that term is used in Chapter 9), or any of them, to enter into certain interested person transactions with certain specified classes of interested persons as described in the Appendix to the Letter. Ordinary Resolution 7 will, if passed, continue to be in force until the conclusion of the next Annual General Meeting of the Company.

#### Ordinary Resolution 8

Ordinary Resolution 8 is to renew the mandate to enable the Company to purchase or otherwise acquire its issued Shares, on the terms and subject to the conditions set out in the Resolution.

The Company intends to use internal and external sources of funds to finance its purchase or acquisition of Shares. The amount of financing required for the Company to purchase or acquire its Shares, and the impact on the Company's financial position, cannot be ascertained as at the date of this Notice as these will depend on the number of Shares purchased or acquired, whether the purchase or acquisition is made out of profits or capital, the price at which such Shares were purchased or acquired and whether the Shares purchased or acquired are held in treasury or cancelled.

Based on the existing issued Shares of the Company as at 25 May 2023 ("**Latest Practicable Date**") (out of which 25,349,477 Shares were held in treasury and no shares were held as subsidiary holdings as at the Latest Practicable Date), and assuming that on or prior to the Annual General Meeting, (i) no further Shares are issued, (ii) no further Shares are purchased or acquired, or held by the Company as treasury shares, (iii) no treasury shares are transferred out of treasury or cancelled, and (iv) no Shares are held as subsidiary holdings, the purchase by the Company of 10% of its issued Shares (excluding the 25,349,477 Shares held in treasury as at that date) will result in the purchase or acquisition of 224,974,004 Shares.

In the case of both market purchases and off-market purchases by the Company and assuming that the Company purchases or acquires the 224,974,004 Shares at the Maximum Price of S\$0.495 for one Share (being the price equivalent to 5% above the average of the last dealt prices of the Shares for the five consecutive market days on which the Shares were traded on the SGX-ST immediately preceding the Latest Practicable Date), the maximum amount of funds required for the purchase or acquisition of the 224,974,004 Shares is S\$111,362,132.

The financial effects of the purchase or acquisition of such Shares by the Company pursuant to the proposed Share Purchase Mandate on the audited financial statements of the Group and the Company for the financial year ended 31 March 2023 based on these assumptions are set out in paragraph 3.7 of the Letter.

#### Notes:

##### Format of Meeting

- The Annual General Meeting will be held at Suntec Singapore Convention & Exhibition Centre, Level 3, Summit 1, 1 Raffles Boulevard, Suntec City, Singapore 039593 ("**Physical Meeting**") and using virtual meeting technology ("**Virtual Meeting**") on Wednesday, 19 July 2023 at 2.30 p.m. (Singapore time). Shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives will be able to ask questions and vote at the Annual General Meeting by attending the Physical Meeting in person or by participating in the Virtual Meeting using virtual meeting technology.

Printed copies of this Notice and the accompanying proxy form will be sent by post to members. These documents will also be published on the Company's website at the URL <https://www.singpost.com/about-us/investor-relations/shareholder-meetings> and the SGX website at the URL <https://www.sgx.com/securities/company-announcements>.

##### Arrangements for Participating in Meeting

- Arrangements relating to:
  - in-person attendance at the Annual General Meeting by shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives (including arrangements by which they are to register in person for the Physical Meeting);
  - attendance at the Annual General Meeting by shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives using virtual meeting technology (including arrangements by which they are to pre-register at the pre-registration website at the URL <https://conveneagm.com/sg/singpost2023> for access to the Virtual Meeting electronically via live audio-visual webcast or live audio-only stream);
  - submission of questions by shareholders, including CPF and SRS investors, in advance of, or at, the Annual General Meeting, and addressing of substantial and relevant questions in advance of, or at, the Annual General Meeting; and
  - voting at the Annual General Meeting (i) by shareholders or their duly appointed proxy(ies) (other than the Chairman of the Meeting) or representative(s); (ii) by CPF or SRS investors if they are appointed as proxies by their respective CPF Agent Banks or SRS Operators; or (iii) by shareholders, or CPF or SRS investors, appointing the Chairman of the Meeting as proxy to vote on their behalf at the Annual General Meeting,

are set out in the accompanying Company's announcement dated 20 June 2023. This announcement may be accessed at the Company's website at the URL <https://www.singpost.com/about-us/investor-relations/shareholder-meetings> and the SGX website at the URL <https://www.sgx.com/securities/company-announcements>.

##### Appointment of Proxy(ies)

- A member who is not a relevant intermediary is entitled to appoint not more than two proxies to attend, speak and vote at the Annual General Meeting. Where such member's instrument appointing a proxy(ies) appoints more than one proxy, the proportion of the shareholding concerned to be represented by each proxy shall be specified in the instrument.
  - A member who is a relevant intermediary is entitled to appoint more than two proxies to attend, speak and vote at the Annual General Meeting, but each proxy must be appointed to exercise the rights attached to a different share or shares held by such member. Where such member's instrument appointing a proxy(ies) appoints more than two proxies, the number and class of shares in relation to which each proxy has been appointed shall be specified in the instrument.

"**Relevant intermediary**" has the meaning ascribed to it in Section 181 of the Companies Act 1967.

A member who wishes to appoint a proxy(ies) must complete the instrument appointing a proxy(ies), before submitting it in the manner set out below.

- A proxy need not be a member of the Company. A member may choose to appoint the Chairman of the Meeting as his/her/its proxy.
- The instrument appointing a proxy(ies) must be submitted to the Company in the following manner:
  - if submitted personally or by post, be lodged at the office of the Company's Share Registrar, M & C Services Private Limited, at 112 Robinson Road #05-01, Singapore 068902; or
  - if submitted electronically, be submitted:
    - via email to the Company's Share Registrar at [GPE@mncsingapore.com](mailto:GPE@mncsingapore.com); or
    - via the online process through the pre-registration website at the URL <https://conveneagm.sg/singpost2023>and in each case, must be lodged or received (as the case may be) not less than 72 hours before the time appointed for holding the Annual General Meeting.
- CPF and SRS investors:
  - may vote at the Annual General Meeting if they are appointed as proxies by their respective CPF Agent Banks or SRS Operators, and should contact their respective CPF Agent Banks or SRS Operators if they have any queries regarding their appointment as proxies; or
  - may appoint the Chairman of the Meeting as proxy to vote on their behalf at the Annual General Meeting, in which case they should approach their respective CPF Agent Banks or SRS Operators to submit their votes by 5.00 p.m. on 7 July 2023.

##### Access to Documents

- The Company's Annual Report 2022/23 and the Letter to Shareholders dated 20 June 2023 (in relation to the proposed renewal of the shareholders mandate for interested person transactions and the proposed renewal of the share purchase mandate) have been published and may be accessed at the Company's website as follows:
  - the Company's Annual Report 2022/23 may be accessed at the URL <https://www.singpost.com/about-us/investor-relations/annual-reports> by clicking on the hyperlink for "DOWNLOAD FULL ANNUAL REPORT" under "FY2022/23"; and
  - the Letter to Shareholders dated 20 June 2023 may be accessed at the URL <https://www.singpost.com/about-us/investor-relations/shareholder-meetings> by clicking on the hyperlink for "Letter to Shareholders" under "FY2022/23 AGM".

The above documents will also be made available on the SGX website at the URL <https://www.sgx.com/securities/company-announcements>. Members may request for printed copies of these documents by completing and returning the request form (sent to them by post together with printed copies of this Notice and the accompanying proxy form) no later than 6 July 2023.

##### Personal Data Privacy:

By submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, speak and vote at the Annual General Meeting and/or any adjournment thereof, a member of the Company (a) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents or service providers) for the purpose of the processing, administration and analysis by the Company (or its agents or service providers) of proxies and representatives appointed for the Annual General Meeting (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the Annual General Meeting (including any adjournment thereof), and in order for the Company (or its agents or service providers) to comply with any applicable laws, listing rules, take-over rules, regulations and/or guidelines (collectively, the "**Purposes**"); (b) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents or service providers), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents or service providers) of the personal data of such proxy(ies) and/or representative(s) for the Purposes; and (c) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.

Photographic, sound and/or video recordings of the Annual General Meeting may be made by the Company for record keeping and to ensure the accuracy of the minutes prepared for the Annual General Meeting. Accordingly, the personal data of a member and/or of his/her/its proxy(ies) or representative(s) (such as his/her name, his/her presence at the Annual General Meeting and any questions he/she may raise or motions he/she may propose) may be recorded by the Company for such purpose.

# SINGAPORE POST LIMITED

(Incorporated in the Republic of Singapore)  
Company Registration Number: 199201623M

# 31<sup>st</sup> ANNUAL GENERAL MEETING PROXY FORM

## IMPORTANT

- The Annual General Meeting will be held at Suntec Singapore Convention & Exhibition Centre, Level 3, Summit 1, 1 Raffles Boulevard, Suntec City, Singapore 039593 ("**Physical Meeting**") and using virtual meeting technology ("**Virtual Meeting**") on Wednesday, 19 July 2023 at 2.30 p.m. (Singapore time). Printed copies of the Notice of Annual General Meeting and this proxy form will be sent by post to members. These documents will also be published on the Company's website at the URL <https://www.singpost.com/about-us/investor-relations/shareholder-meetings> and the SGX website at the URL <https://www.sgx.com/securities/company-announcements>.
- Arrangements relating to:
  - in-person attendance at the Annual General Meeting by shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives (including arrangements by which they are to register in person for the Physical Meeting);
  - attendance at the Annual General Meeting by shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives using virtual meeting technology (including arrangements by which they are to pre-register at the pre-registration website at the URL <https://conveneagm.com/sg/singpost2023> for access to the Virtual Meeting electronically via live audio-visual webcast or live audio-only stream);
  - submission of questions by shareholders, including CPF and SRS investors, in advance of, or at, the Annual General Meeting, and addressing of substantial and relevant questions in advance of, or at, the Annual General Meeting; and
  - voting at the Annual General Meeting (i) by shareholders or their duly appointed proxy(ies) (other than the Chairman of the Meeting) or representative(s); (ii) by CPF or SRS investors if they are appointed as proxies by their respective CPF Agent Banks or SRS Operators; or (iii) by shareholders, or CPF or SRS investors, appointing the Chairman of the Meeting as proxy to vote on their behalf at the Annual General Meeting.are set out in the accompanying Company's announcement dated 20 June 2023. This announcement may be accessed at the Company's website at the URL <https://www.singpost.com/about-us/investor-relations/shareholder-meetings> and the SGX website at the URL <https://www.sgx.com/securities/company-announcements>.
- Please read the notes overleaf which contain instructions on, *inter alia*, the appointment of a proxy(ies).
- This proxy form is not valid for use and shall be ineffective for all intents and purposes if used or purported to be used by CPF and SRS investors. CPF and SRS investors:
  - may vote at the Annual General Meeting if they are appointed as proxies by their respective CPF Agent Banks or SRS Operators, and should contact their respective CPF Agent Banks or SRS Operators if they have any queries regarding their appointment as proxies; or
  - may appoint the Chairman of the Meeting as proxy to vote on their behalf at the Annual General Meeting, in which case they should approach their respective CPF Agent Banks or SRS Operators to submit their votes by 5.00 p.m. on 7 July 2023.
- By submitting an instrument appointing a proxy(ies) and/or representative(s), the member accepts and agrees to the personal data privacy terms set out in the Notice of Annual General Meeting dated 20 June 2023.

I/We \_\_\_\_\_ NRIC/Passport/Co. Reg. No. \_\_\_\_\_

of \_\_\_\_\_

being a member/members of Singapore Post Limited ("**Company**") hereby appoint:

Name	Address	Email Address <sup>^</sup>	NRIC/Passport No.	Proportion of Shareholdings (%)

and/or (delete as appropriate)

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<sup>^</sup> Appointed proxy(ies) will be prompted via email (within 2 business days after the Company's receipt of a validly completed and submitted instrument appointing a proxy(ies)) to pre-register at the pre-registration website at the URL <https://conveneagm.sg/singpost2023> if they wish to attend the Virtual Meeting using virtual meeting technology. Appointed proxy(ies) who wish to attend the Physical Meeting can register in person at the Physical Meeting.

or if no proxy is named, the Chairman of the Meeting, as my/our proxy/proxies to attend, speak and vote for me/us on my/our behalf at the 31<sup>st</sup> Annual General Meeting of the Company to be held at Suntec Singapore Convention & Exhibition Centre, Level 3, Summit 1, 1 Raffles Boulevard, Suntec City, Singapore 039593 and using virtual meeting technology on Wednesday, 19 July 2023 at 2.30 p.m. (Singapore time) and at any adjournment thereof.

No.	Ordinary Resolutions	For	Against	Abstain
	<b>Routine Business</b>			
1.	To receive and adopt the audited Financial Statements, Directors' Statement and Independent Auditor's Report			
2.	To declare a final tax exempt one-tier dividend of 0.4 cents per ordinary share			
3.	To re-elect Mr Bob Tan Beng Hai as director			
4.	To approve directors' fees payable by the Company			
5.	To re-appoint Deloitte & Touche LLP as Auditor of the Company and to authorise the directors to fix its remuneration			
	<b>Special Business</b>			
6.	To authorise directors to issue shares and to make or grant instruments convertible into shares			
7.	To approve the proposed renewal of the Shareholders Mandate for Interested Person Transactions			
8.	To approve the proposed renewal of the Share Purchase Mandate			

Voting will be conducted by poll. If you wish your proxy/proxies to cast all your votes **For** or **Against** a resolution, please indicate with an "X" in the **For** or **Against** box provided in respect of that resolution. Alternatively, please indicate the number of votes **For** or **Against** in the **For** or **Against** box provided in respect of that resolution. If you wish your proxy/proxies to abstain from voting on a resolution, please indicate with an "X" in the **Abstain** box provided in respect of that resolution. Alternatively, please indicate the number of shares that your proxy/proxies is directed to abstain from voting in the **Abstain** box provided in respect of that resolution. In any other case, the proxy/proxies may vote or abstain as the proxy/proxies deem(s) fit on any of the above resolutions if no voting instruction is specified, and on any other matter arising at the Annual General Meeting.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2023

Total Number of Shares Held	
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Signature(s) of Member(s) or Common Seal

Contact Number / Email Address of Member(s)

**IMPORTANT: Please read Notes**





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**SINGAPORE POST LIMITED**  
c/o M & C Services Private Limited  
112 Robinson Road  
#05-01  
Singapore 068902

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**Notes:**

1. If the member has shares entered against his/her/its name in the Depository Register (maintained by The Central Depository (Pte) Limited), he/she/it should insert that number of shares. If the member has shares registered in his/her/its name in the Register of Members (maintained by or on behalf of the Company), he/she/it should insert that number of shares. If the member has shares entered against his/her/its name in the Depository Register and shares registered in his/her/its name in the Register of Members, he/she/it should insert the aggregate number of shares. If no number is inserted, this instrument appointing a proxy(ies) will be deemed to relate to all the shares held by the member.
2. (a) A member who is not a relevant intermediary is entitled to appoint not more than two proxies to attend, speak and vote at the Annual General Meeting. Where such member's instrument appointing a proxy(ies) appoints more than one proxy, the proportion of the shareholding concerned to be represented by each proxy shall be specified in the instrument.  
(b) A member who is a relevant intermediary is entitled to appoint more than two proxies to attend, speak and vote at the Annual General Meeting, but each proxy must be appointed to exercise the rights attached to a different share or shares held by such member. Where such member's instrument appointing a proxy(ies) appoints more than two proxies, the number and class of shares in relation to which each proxy has been appointed shall be specified in the instrument.  
**"Relevant intermediary"** has the meaning ascribed to it in Section 181 of the Companies Act 1967.  
A member who wishes to appoint a proxy(ies) must complete the instrument appointing a proxy(ies), before submitting it in the manner set out below.
3. A proxy need not be a member of the Company. A member may choose to appoint the Chairman of the Meeting as his/her/its proxy.
4. The instrument appointing a proxy(ies) must be submitted to the Company in the following manner:
  - (a) if submitted personally or by post, be lodged at the office of the Company's Share Registrar, M & C Services Private Limited, at 112 Robinson Road #05-01, Singapore 068902; or
  - (b) if submitted electronically, be submitted:
    - (i) via email to the Company's Share Registrar at [GPE@mncsingapore.com](mailto:GPE@mncsingapore.com); or
    - (ii) via the online process through the pre-registration website at the URL <https://conveneagm.sg/singpost2023>,and in each case, must be lodged or received (as the case may be) not less than 72 hours before the time appointed for holding the Annual General Meeting.
5. Completion and return of the instrument appointing a proxy(ies) does not preclude a member from attending, speaking and voting at the Annual General Meeting. A member who attends the Physical Meeting in person or accesses the Virtual Meeting via the live audio-visual webcast or live audio-only stream of the Annual General Meeting proceedings may revoke the appointment of a proxy(ies) at any time before voting commences and in such an event, the Company reserves the right to refuse entry by the proxy(ies) into the Physical Meeting and/or terminate the proxy(ies)' access to the live audio-visual webcast and live audio-only stream of the Annual General Meeting proceedings.
6. The instrument appointing a proxy(ies) must, if submitted personally or by post, or electronically via email, be signed under the hand of the appointor or of his/her attorney duly authorised in writing, or if submitted electronically via the online process through the pre-registration website at the URL <https://conveneagm.sg/singpost2023>, be authorised by the appointor via the online process through the website. Where the instrument appointing a proxy(ies) is executed by a corporation, it must, if submitted personally or by post, or electronically via email, be executed either under its seal or under the hand of an officer or attorney duly authorised, or if submitted electronically via the online process through the pre-registration website at the URL <https://conveneagm.sg/singpost2023>, be authorised by the appointor via the online process through the website. Where an instrument appointing a proxy(ies) is signed on behalf of the appointor by an attorney, the letter or power of attorney or a duly certified copy thereof must (failing previous registration with the Company), if the instrument is submitted personally or by post, be lodged with the instrument or, if the instrument is submitted electronically via email or via the online process through the pre-registration website at the URL <https://conveneagm.sg/singpost2023>, be emailed or uploaded (as the case may be) with the instrument, failing which the instrument may be treated as invalid.
7. A corporation which is a member may authorise by resolution of its directors or other governing body such person as it thinks fit to act as its representative at the Annual General Meeting, in accordance with Section 179 of the Companies Act 1967.
8. The Company shall be entitled to reject an instrument appointing a proxy(ies) if it is incomplete, improperly completed, illegible or where the true intentions of the appointor are not ascertainable from the instructions of the appointor specified in the instrument appointing a proxy(ies) (including any related attachment). In addition, in the case of members whose shares are entered against their names in the Depository Register, the Company may reject any instrument appointing a proxy(ies) lodged or submitted if such members are not shown to have shares entered against their names in the Depository Register 72 hours before the time appointed for holding the Annual General Meeting, as certified by The Central Depository (Pte) Limited to the Company.

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# SINGAPORE POST LIMITED

(Incorporated in the Republic of Singapore)  
Company Registration No. 199201623M

## HYBRID ANNUAL GENERAL MEETING TO BE HELD ON 19 JULY 2023

1. **Hybrid AGM.** Singapore Post Limited (“**SingPost**” or the “**Company**”) is pleased to announce that its Annual General Meeting (“**AGM**”) will be held, in a hybrid format, at Suntec Singapore Convention & Exhibition Centre, Level 3, Summit 1, 1 Raffles Boulevard, Suntec City, Singapore 039593 (“**Physical Meeting**”) and using virtual meeting technology (“**Virtual Meeting**”) on **Wednesday, 19 July 2023 at 2.30 p.m.** (Singapore time). Shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives will be able to ask questions and vote at the AGM by attending the Physical Meeting in person or by participating in the Virtual Meeting using virtual meeting technology.
2. **Notice of AGM and proxy form.** Printed copies of the Notice of AGM and proxy form will be sent by post to shareholders. These documents will also be published on our corporate website and the SGX website<sup>1</sup>.
3. **Arrangements for participating in the AGM.** Shareholders, including CPF and SRS investors, may participate in the AGM by:
  - (a) (i) attending the Physical Meeting in person; or (ii) attending the Virtual Meeting using virtual meeting technology (by observing and/or listening to the AGM proceedings via live audio-visual webcast or live audio-only stream);
  - (b) submitting questions in advance of, or at, the AGM; and/or
  - (c) voting at the AGM (i) by the shareholders themselves or through duly appointed proxy(ies) (other than the Chairman of the Meeting)<sup>2</sup> or representative(s); (ii) by the CPF or SRS investors themselves if they are appointed as proxies by their respective CPF Agent Banks or SRS Operators; or (iii) by the shareholders, or the CPF or SRS investors, appointing the Chairman of the Meeting as proxy to vote on their behalf at the AGM.

Details of the steps for registration, submission of questions and voting at the AGM by shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives are set out in the Appendix to this announcement.

In particular, CPF and SRS investors who wish to appoint the Chairman of the Meeting as proxy to vote on their behalf at the AGM should approach their respective CPF Agent Banks or SRS Operators to submit their votes by **5.00 p.m. on 7 July 2023**.

Persons who hold SingPost shares through relevant intermediaries (as defined in Section 181 of the Companies Act 1967), other than CPF and SRS investors, and who wish to participate in the AGM should contact the relevant intermediary through which they hold such shares as soon as possible in order for the necessary arrangements to be made.

4. **Annual Report 2022/23 and Letter to Shareholders.** The Annual Report 2022/23 and the Letter to Shareholders dated 20 June 2023 (in relation to the proposed renewal of the shareholders mandate for interested person transactions and the proposed renewal of the share purchase mandate) have been published and may be accessed at our corporate website as follows:

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<sup>1</sup> The Notice of AGM and proxy form may be accessed at our corporate website at the URL <https://www.singpost.com/about-us/investor-relations/shareholder-meetings> and the SGX website at the URL <https://www.sgx.com/securities/company-announcements>.

<sup>2</sup> For the avoidance of doubt, CPF and SRS investors will not be able to appoint third party proxy(ies) (i.e., persons other than the Chairman of the Meeting) to attend, speak and/or vote at the AGM on their behalf.

- (a) the Annual Report 2022/23 may be accessed at the URL <https://www.singpost.com/about-us/investor-relations/annual-reports> by clicking on the hyperlink for “DOWNLOAD FULL ANNUAL REPORT” under “FY2022/23”; and
- (b) the Letter to Shareholders dated 20 June 2023 may be accessed at the URL <https://www.singpost.com/about-us/investor-relations/shareholder-meetings> by clicking on the hyperlink for “Letter to Shareholders” under “FY2022/23 AGM”.

The above documents will also be made available on the SGX website at the URL <https://www.sgx.com/securities/company-announcements>. Shareholders may request for printed copies of these documents by completing and returning the request form (sent to them by post together with printed copies of the Notice of AGM and proxy form) no later than **6 July 2023**.

5. **Record date and payment date for final dividend.** Subject to the approval of the shareholders to the final one-tier tax exempt dividend at the AGM, the Transfer Book and Register of Members of the Company will be closed on 28 July 2023 for the preparation of dividend warrants. Duly completed registrable transfers of ordinary shares of the Company received by the Company’s Share Registrar, M & C Services Private Limited, at 112 Robinson Road #05-01, Singapore 068902, up to 5.00 p.m. on 27 July 2023 will be registered to determine shareholders’ entitlements to the proposed dividend, subject to approval of shareholders to the proposed dividend at the AGM to be convened and held on 19 July 2023. Subject as aforesaid, shareholders (being depositors) whose securities accounts with The Central Depository (Pte) Limited are credited with ordinary shares of the Company as at 5.00 p.m. on 27 July 2023 will rank for the proposed dividend. The proposed dividend, if so approved by shareholders, will be paid on 10 August 2023.
6. **Key dates/deadlines.** In summary, the key dates/deadlines which shareholders should take note of are set out in the table below:

Key dates	Actions
<b>20 June 2023 (Tuesday)</b>	Shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives who wish to attend the Virtual Meeting using virtual meeting technology may begin to pre-register for the Virtual Meeting at the pre-registration website at the URL <a href="https://conveneagm.sg/singpost2023">https://conveneagm.sg/singpost2023</a> .
<b>5.00 p.m. on 6 July 2023 (Thursday)</b>	Deadline for shareholders, including CPF and SRS investors, to submit questions in advance of the AGM.
<b>5.00 p.m. on 7 July 2023 (Friday)</b>	Deadline for CPF and SRS investors who wish to appoint the Chairman of the Meeting as proxy to vote on their behalf at the AGM to approach their respective CPF Agent Banks or SRS Operators to submit their votes.
<b>By 2.30 p.m. on 14 July 2023 (Friday)</b>	The Company will publish its responses to the substantial and relevant questions received from shareholders by the 6 July 2023 submission deadline on its corporate website at the URL <a href="https://www.singpost.com/about-us/investor-relations/shareholder-meetings">https://www.singpost.com/about-us/investor-relations/shareholder-meetings</a> and the SGX website at the URL <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a> .
<b>2.30 p.m. on 16 July 2023 (Sunday)</b>	Deadline for shareholders to: <ul style="list-style-type: none"> <li>• pre-register for the Virtual Meeting; and</li> <li>• submit instruments appointing a proxy(ies).</li> </ul> <p><b>Shareholders who wish to appoint third party proxy(ies) are encouraged to submit their instrument appointing a proxy(ies) early, and should request proxy(ies) who wish to attend the Virtual Meeting to pre-register by this deadline.</b></p>

<b>Key dates</b>	<b>Actions</b>
<b>By 2.30 p.m. on 18 July 2023 (Tuesday)</b>	<p>Authenticated shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives who have pre-registered for the Virtual Meeting via the pre-registration website will receive, via the email address provided on pre-registration, an email confirming successful registration for the Virtual Meeting.</p> <p>Shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives who do not receive any confirmation email by <b>2.30 p.m. on 18 July 2023</b>, but have registered by the 16 July 2023 deadline, should contact the Company's Share Registrar, M &amp; C Services Private Limited, at +65 6228 0506 between 2.30 p.m. and 6.00 p.m. on 18 July 2023 for assistance.</p>
<b>Date and time of AGM – 2.30 p.m. on 19 July 2023 (Wednesday)</b>	<p><b>Physical Meeting.</b> Shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives may attend the Physical Meeting at Suntec Singapore Convention &amp; Exhibition Centre, Level 3, Summit 1, 1 Raffles Boulevard, Suntec City, Singapore 039593. Please bring along:</p> <p>(a) your NRIC/Passport to enable the Company to verify your identity for entry to the Physical Meeting; and</p> <p>(b) (as voting at the Physical Meeting will be conducted via an online platform), a web browser-enabled device in order to access the voting function on the online platform for the AGM.</p> <p>Registration will commence at 1.00 p.m.. <b>Please arrive early to facilitate the registration process.</b></p> <p><b>Virtual Meeting.</b> Shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives who have successfully pre-registered for the Virtual Meeting may use the login credentials created during pre-registration to access the live audio-visual webcast or live audio-only stream of the AGM proceedings.</p>
<b>5.00 p.m. on 27 July 2023 (Thursday)</b>	Record date for determining entitlements to final dividend, subject to shareholders' approval at the AGM.
<b>10 August 2023 (Thursday)</b>	Payment date for final dividend, subject to shareholders' approval at the AGM.

Shareholders may also check our corporate website at the URL <https://www.singpost.com/about-us/investor-relations/shareholder-meetings> or the SGX website at the URL <https://www.sgx.com/securities/company-announcements> for the latest updates on the status of the AGM.

Issued by Singapore Post Limited on 20 June 2023.



## APPENDIX

### Steps for registration, submission of questions and voting at the AGM

Authenticated shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives will be able to attend the Physical Meeting in person or the Virtual Meeting using virtual meeting technology (by observing and/or listening to the AGM proceedings via live audio-visual webcast or live audio-only stream through their mobile phones, tablets or computers), submit questions in advance of, or at, the AGM, and/or vote at the AGM (a) by the shareholders themselves or through duly appointed proxy(ies) (other than the Chairman of the Meeting)<sup>3</sup> or representative(s); (b) by the CPF or SRS investors themselves if they are appointed as proxies by their respective CPF Agent Banks or SRS Operators; or (c) by the shareholders, or the CPF or SRS investors, appointing the Chairman of the Meeting as proxy to vote on their behalf at the AGM.

To do so, they will need to complete the following steps:

No.	Steps	Details
1.	<b>Register in-person for Physical Meeting or pre-register for Virtual Meeting</b>	<p><b>Shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives can choose to either attend the Physical Meeting in person or attend the Virtual Meeting using virtual meeting technology.</b></p> <p><b>Physical Meeting.</b> Shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives can attend the Physical Meeting in person. To do so, they will need to register in person at the registration counter(s) outside the AGM venue on the day of the event. Registration will commence at 1.00 p.m. on that day. Please bring along:</p> <ul style="list-style-type: none"><li>(a) your NRIC/Passport to enable the Company to verify your identity for entry to the Physical Meeting; and</li><li>(b) (as voting at the Physical Meeting will be conducted via an online platform), a web browser-enabled device in order to access the voting function on the online platform for the AGM.</li></ul> <p><b>Virtual Meeting.</b> Shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives who wish to attend the Virtual Meeting using virtual meeting technology can pre-register for the Virtual Meeting at the pre-registration website at the URL <a href="https://conveneagm.sg/singpost2023">https://conveneagm.sg/singpost2023</a> from now up to <b>2.30 p.m. on 16 July 2023</b> to enable SingPost to verify their status.</p> <p>Following verification, authenticated shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives who have pre-registered for the Virtual Meeting via the pre-registration website will receive, via the email address provided on pre-registration, an email confirming successful registration for the Virtual Meeting.</p> <p>Shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives who do not receive any confirmation email by <b>2.30 p.m. on 18 July 2023</b>, but have registered by the 16 July 2023 deadline, should contact the Company's Share Registrar, M &amp; C Services Private Limited, at</p>

<sup>3</sup> See footnote 2 above.

No.	Steps	Details
		+65 6228 0506 between 2.30 p.m. and 6.00 p.m. on 18 July 2023 for assistance.
2.	<b>Submit questions in advance of, or at, the AGM</b>	<p><b>Shareholders, including CPF and SRS investors, can submit questions in advance of, or at, the AGM.</b></p> <p><b>Submit substantial and relevant questions in advance of the AGM.</b> Shareholders, including CPF and SRS investors, can submit substantial and relevant questions related to the resolutions to be tabled for approval at the AGM, in advance of the AGM, in the following manner:</p> <p>(a) via the pre-registration website at the URL <a href="https://conveneagm.sg/singpost2023">https://conveneagm.sg/singpost2023</a>;</p> <p>(b) via email to the Company at <a href="mailto:AGM@singpost.com">AGM@singpost.com</a>; or</p> <p>(c) by post to the Company's Share Registrar, M &amp; C Services Private Limited, at 112 Robinson Road #05-01, Singapore 068902.</p> <p>When submitting your questions via email or by post, please also provide us with the following details for verification purposes:</p> <ul style="list-style-type: none"> <li>• your full name;</li> <li>• your address; and</li> <li>• the manner in which you hold shares in SingPost (e.g., via CDP, CPF, SRS and/or scrip).</li> </ul> <p>All questions submitted in advance must be received by <b>5.00 p.m. on 6 July 2023</b>.</p> <p><b>Ask substantial and relevant questions at the AGM.</b> Shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives can also ask the Chairman of the Meeting substantial and relevant questions related to the resolutions to be tabled for approval at the AGM, at the AGM itself. Attendees at the Virtual Meeting (whether attending through live audio-visual webcast or live audio-only stream) who wish to ask questions at the AGM can do this by submitting text-based questions via the live chat function on the online platform for the AGM. The live chat function will also be available for use by attendees (in addition to asking questions in person) at the Physical Meeting.</p> <p><b>Addressing questions.</b> We will address all substantial and relevant questions (which are related to the resolutions to be tabled for approval at the AGM) received from shareholders by the 6 July 2023 deadline by publishing our responses to such questions on our corporate website at the URL <a href="https://www.singpost.com/about-us/investor-relations/shareholder-meetings">https://www.singpost.com/about-us/investor-relations/shareholder-meetings</a> and the SGX website at the URL <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a> by <b>2.30 p.m. on 14 July 2023</b>. We will respond to questions or follow-up questions (which are related to the resolutions to be tabled for approval at the AGM) received after the 6 July 2023 deadline either within a reasonable timeframe before the AGM, or at the AGM itself. Where substantially similar questions are received, we will consolidate such questions and consequently not all questions may be individually addressed.</p> <p><b>Minutes of AGM.</b> We will publish the minutes of the AGM on our corporate website and the SGX website, and the minutes will include</p>

No.	Steps	Details
		the responses to substantial and relevant questions from shareholders which are addressed during the AGM.
3.	<b>Vote, or submit instruments appointing a proxy(ies) to vote, at the AGM</b>	<p><b>Shareholders can vote at the AGM themselves or through duly appointed proxy(ies)<sup>4</sup> or representative(s).</b></p> <p>Shareholders who wish to appoint a proxy(ies) must complete the instrument appointing a proxy(ies), before submitting it in the manner set out below.</p> <p><b>Submit instruments appointing a proxy(ies).</b> The instrument appointing a proxy(ies) must be submitted to the Company in the following manner:</p> <p>(a) if submitted personally or by post, be lodged at the office of the Company's Share Registrar, M &amp; C Services Private Limited, at 112 Robinson Road #05-01, Singapore 068902; or</p> <p>(b) if submitted electronically, be submitted:</p> <p>(i) via email to the Company's Share Registrar at <a href="mailto:GPE@mncsingapore.com">GPE@mncsingapore.com</a>; or</p> <p>(ii) via the online process through the pre-registration website at the URL <a href="https://conveneagm.sg/singpost2023">https://conveneagm.sg/singpost2023</a>,</p> <p>and in each case, must be lodged or received (as the case may be) by <b>2.30 p.m. on 16 July 2023.</b></p> <p>A shareholder who wishes to submit an instrument appointing a proxy(ies) by post or via email can either use the printed copy of the proxy form which is sent to him/her/it by post or download a copy of the proxy form from our corporate website or the SGX website, and complete and sign the proxy form before submitting it personally or by post to the address provided above, or before submitting it via email (e.g., by enclosing a completed and signed PDF copy of the proxy form) to the email address provided above.</p> <p>Appointed proxies (other than the Chairman of the Meeting) will be prompted via email (within 2 business days after the Company's receipt of a validly completed and submitted instrument appointing a proxy(ies)) to pre-register at the pre-registration website at the URL <a href="https://conveneagm.sg/singpost2023">https://conveneagm.sg/singpost2023</a> if they wish to attend the Virtual Meeting using virtual meeting technology. Appointed proxies who wish to attend the Physical Meeting can register in person at the Physical Meeting. <b>Shareholders who wish to appoint third party proxy(ies) are encouraged to submit their instrument appointing a proxy(ies) early, and should request proxy(ies) who wish to attend the Virtual Meeting to pre-register by 2.30 p.m. on 16 July 2023.</b></p> <p><b>CPF and SRS investors.</b> CPF and SRS investors:</p> <p>(a) may vote at the AGM if they are appointed as proxies by their respective CPF Agent Banks or SRS Operators, and should contact their respective CPF Agent Banks or SRS Operators if they have any queries regarding their appointment as proxies; or</p>

<sup>4</sup> See footnote 2 above.

No.	Steps	Details
		<p>(b) may appoint the Chairman of the Meeting as proxy to vote on their behalf at the AGM, in which case they should approach their respective CPF Agent Banks or SRS Operators to submit their votes by <b>5.00 p.m. on 7 July 2023</b>.</p> <p><b>Vote at the AGM.</b> As voting at the AGM (whether at the Physical Meeting or Virtual Meeting) will be conducted via an online platform, shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives who wish to vote at the AGM (whether at the Physical Meeting or Virtual Meeting) must have with them a web browser-enabled device in order to access the voting function on the online platform for the AGM.</p>