



Skip the queue by topping up your franking postage credits* via SingPost mobile app **Pay With SAM**

Learn more at spost.sg/franking

SCAN HERE



spost.sg/franking

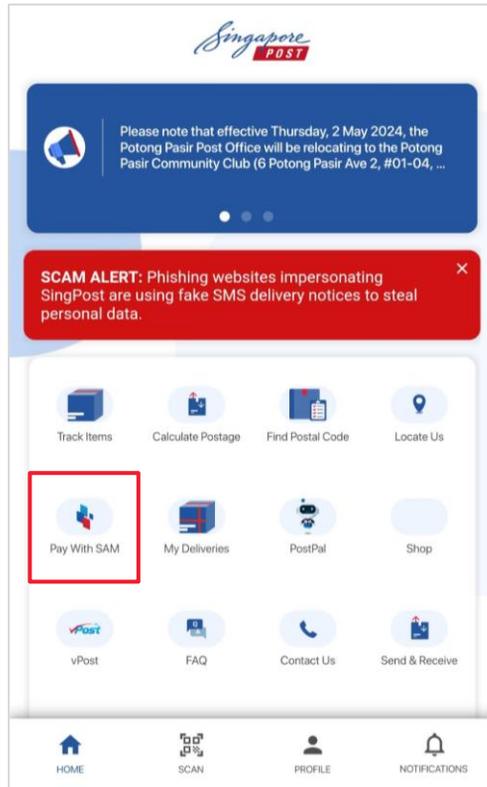
Franking Top Up Pay With SAM

User Guide



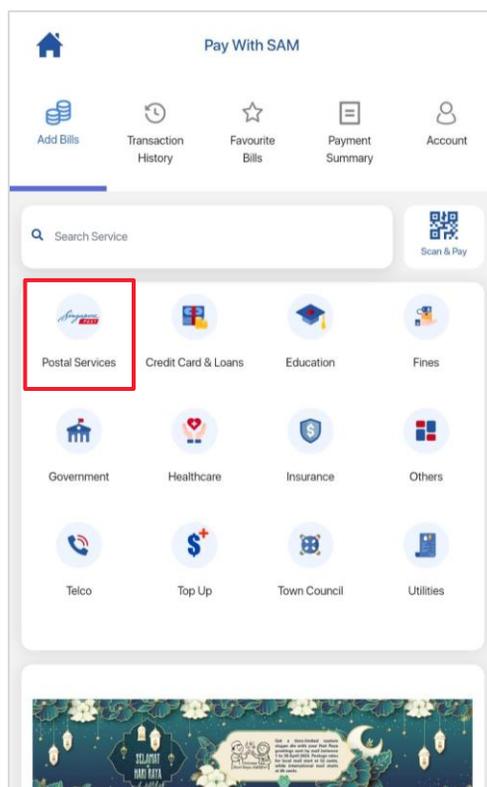
*Only applicable for digital franking machines.

Franking Top Up - Pay With SAM User Guide



To make your Franking top up using *Pay With SAM*, start by taking these steps

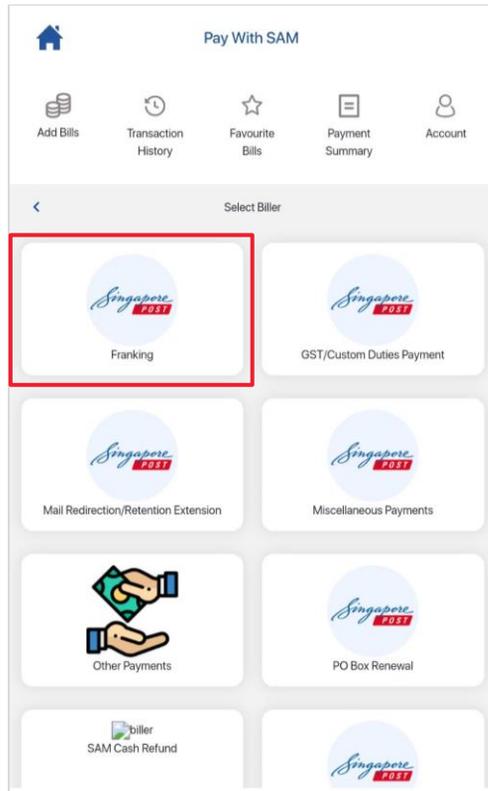
1. Open the SingPost mobile app and tap on the "**Pay With SAM**" service icon.



2. Next, navigate to the "**Postal Services**" section.

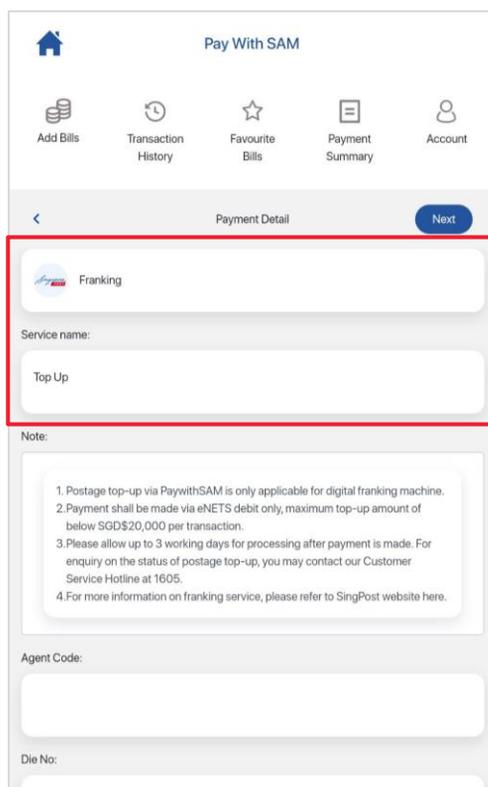


Franking Top Up - Pay With SAM User Guide



To make your Franking top up using *Pay With SAM*, start by taking these steps

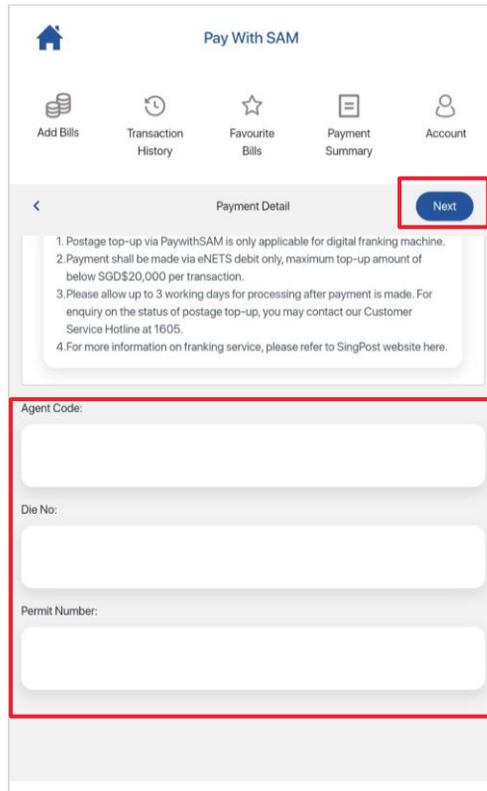
3. From the list of biller, choose "Franking."



4. You'll then be directed to the Franking Top-Up service screen.



Franking Top Up - Pay With SAM User Guide



Pay With SAM

Home | Add Bills | Transaction History | Favourite Bills | Payment Summary | Account

Payment Detail Next

1. Postage top-up via PaywithSAM is only applicable for digital franking machine.
2. Payment shall be made via eNETS debit only, maximum top-up amount of below SGD\$20,000 per transaction.
3. Please allow up to 3 working days for processing after payment is made. For enquiry on the status of postage top-up, you may contact our Customer Service Hotline at 1605.
4. For more information on franking service, please refer to SingPost website here.

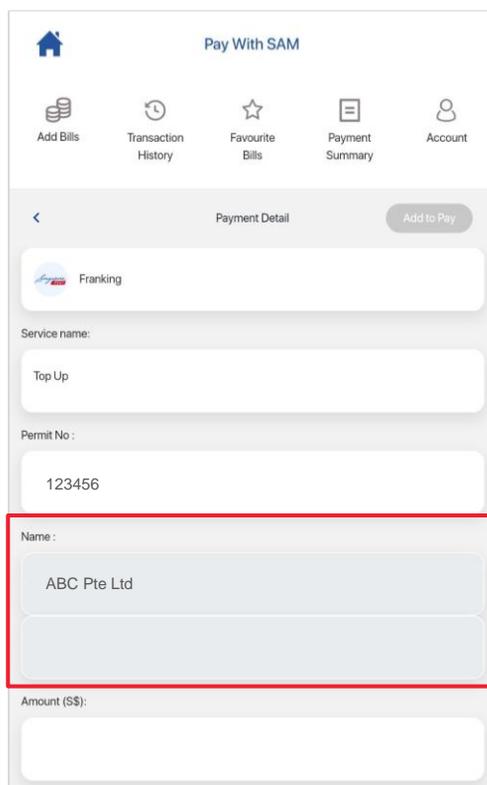
Agent Code:

Die No:

Permit Number:

To make your Franking top up using *Pay With SAM*, start by taking these steps

5. Enter the mandatory information as prompted, then tap "**Next**" to proceed.



Pay With SAM

Home | Add Bills | Transaction History | Favourite Bills | Payment Summary | Account

Payment Detail Add to Pay

 Franking

Service name:

Permit No :

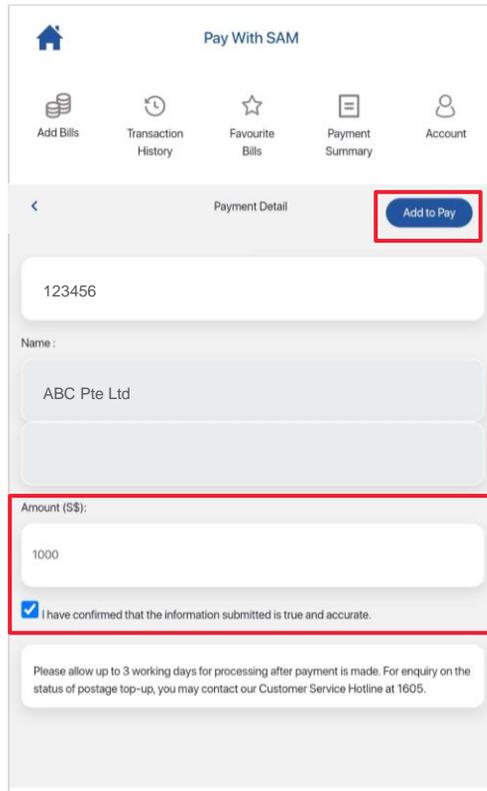
Name :

Amount (S\$):

6. Your user information will already be pre-populated for convenience.



Franking Top Up - Pay With SAM User Guide



Pay With SAM

Home | Add Bills | Transaction History | Favourite Bills | Payment Summary | Account

Payment Detail Add to Pay

123456

Name:
ABC Pte Ltd

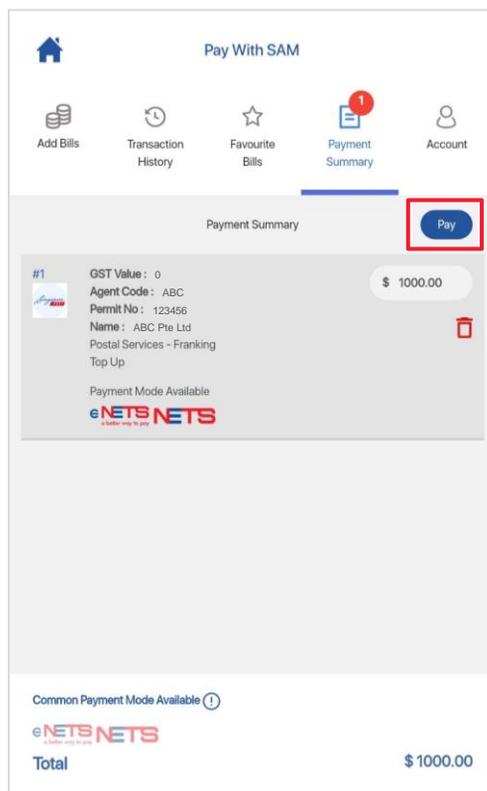
Amount (\$\$):
1000

I have confirmed that the information submitted is true and accurate.

Please allow up to 3 working days for processing after payment is made. For enquiry on the status of postage top-up, you may contact our Customer Service Hotline at 1605.

To make your Franking top up using *Pay With SAM*, start by taking these steps

7. Input the desired top-up amount and confirm by selecting **"Add to Pay."**



Pay With SAM

Home | Add Bills | Transaction History | Favourite Bills | **Payment Summary** | Account

Payment Summary Pay

#1 \$ 1000.00

GST Value : 0
Agent Code : ABC
Permit No : 123456
Name : ABC Pte Ltd
Postal Services - Franking Top Up

Payment Mode Available
eNETS NETS

Common Payment Mode Available ⓘ

eNETS NETS

Total \$ 1000.00

8. Finally, tap on **"Pay"** to complete the transaction securely.

