



Sorry we missed you; We tried to deliver your item

Tracking Number

Date of Attempt

DD/MM/YYYY

Unit No.

#

Postal Code



Scan QR code for post office operating hours and more information.

Please tick where applicable.

For Parcel Delivery Only:

We will attempt to re-deliver your item within the **next few working days** (Mondays to Fridays). Item will be returned to sender after three unsuccessful delivery attempts.

For Registered Service Only:

Your item will be available for collection at

Post office collection available from the next working day (Mondays to Fridays), after 2pm. Please refer to collection instructions overleaf.

Delivery Notification



For Collection of Registered Service Items Only*

I, (Name) _____, hereby authorise (Name) _____
to collect my item(s) from post office.

For Official Use Only

Recipient / On behalf of Recipient Name

NRIC No. (Last 4 characters)

Signature / Company Stamp and Date

* Please bring along your **NRIC** and this **Delivery Notification Card** to collect your item(s). Items have to be collected within 10 working days (Mondays to Fridays) from the date of delivery attempt, otherwise it will be returned to sender. Redirection or transfers to other post offices are not allowed. For items addressed to a company, the authorised person will need to bring along the company stamp.