

## WHAT IS INTERNATIONAL BULK MAIL?

## To Qualify for International Bulk Mail:

- · A minimum of 500 Printed Papers per posting.
- · Homogeneous Printed Papers of the same product nature.
- · Originates from Singapore.
- Not applicable to Registered Mail and Value Added Services such as advice of receipt, express services, insurance and copy of signed delivery receipt.

## **How To Find the Applicable Rate**

## Step 1 | Mail Type

To start, you will need to know if your mail are Printed Papers. Refer to respective Definitions.

### **Step 2** | Volume and Destination

- Refer to Table 1 for rates.
- For mail volume of 1,500 pieces or more, please refer to Table 2 'To BM1500 Countries by Air'.
- For mail volume below 500 pieces or for Letters, please submit an enquiry via www.singpost.com/contact-us/business-enquiry

### Step 3 | Zone

Refer to the Zone Chart in the Appendix. Look up the destination of your mail and note the zone.

## Step 4 | Weight

Get the applicable rate by matching the selected destination zone against the weight of your mail.

## **SingPost Bulk Mail Centre:**



10 Eunos Road 8, Singapore Post Centre (East Entrance - 10 Eunos Road 5) Singapore 408600



Operating hours: Monday to Friday, 9.00am to 6.00pm

## **International Bulk Mail Enquiry:**



+65 6422 2919



www.singpost.com/contact-us/business-enquiry

What is
International Bulk Mail?

How To Find the Applicable Rate

Printed Papers

Appendix

Glossary

## **PRINTED PAPERS**

- Printed Papers are homogeneous mail which include Direct Mail, Annual Reports, Books, Catalogues, Newspapers or Periodicals that are up to 2kg. Refer to Glossary for the full definition of Printed Papers.
- "BM1500 Countries" refer to homogeneous mail of 1,500 pieces or more to each of the following: Hong Kong, South Korea, Australia, Japan, France, Germany, Switzerland and United Kingdom.

## Table 1: By Air

	ZONE A	ZONE B	ZONE C	ZONE R	ZONE S	ZONE T	ZONE U
WEIGHT STEP NOT OVER	Malaysia	Brunei, Hong Kong*, Indonesia, Philippines, Taiwan, Thailand	China, India, South Korea*, Rest of Asia & Oceania	Australia*, Japan*, New Zealand	France", Germany", Switzerland", United Kingdom", Rest of Europe, & Canada	Africa, Middle East & Rest of World	USA & Territories*
	Per Piece	Per Piece	Per Piece	Per Piece	Per Piece	Per Piece	Per Piece
20g	\$0.34	\$0.55	\$0.87	\$1.40	\$1.45	\$1.15	\$1.45
30g	\$0.44	\$0.78	\$1.12	\$1.60	\$1.75	\$1.45	\$1.75
40g	\$0.53	\$1.10	\$1.37	\$2.15	\$2.17	\$2.10	\$2.17
50g	\$0.64	\$1.20	\$1.62	\$2.20	\$2.40	\$2.60	\$2.40
WEIGHT STEP	Per Kg	Per Kg	Per Kg	Per Kg	Per Kg	Per Kg	Per Kg
> 50g	\$13.50	\$20.50	\$26.90	\$30.90	\$39.50	\$44.50	\$34.50
> 100g	\$13.30	\$19.50	\$26.70	\$27.50	\$39.50	\$44.50	\$34.50
> 300g	\$12.00	\$18.00	\$26.30	\$26.50	\$39.50	\$44.50	\$34.50
> 500g	\$12.00	\$18.00	\$26.30	\$26.50	\$39.50	\$44.50	\$34.50

<sup>#</sup> The above rates are not applicable to the list of countries in Table 2 if posting volume is 1,500 pieces.

## Table 2: To BM1500 Countries By Air

DESTINATION	ZONE	ITEM RATE + KG RATE
Hong Kong	В	\$0.75 + \$10.50
South Korea	С	\$0.75 + \$11.95
Australia	R	\$1.05 + \$21.05
Japan	R	\$1.00 + \$11.25
France	s	\$1.00 + \$18.70
Germany	s	\$1.00 + \$18.75
Switzerland	S	\$1.05 + \$21.05
United Kingdom	S	\$1.05 + \$24.00

**Example** 

Mail Type : Printed Papers Transmission Mode : Air

Weight : 25g per piece Volume & Destination : 900 pieces to Australia & 10,000 pieces to Germany

### Rates

Australia: As the volume is 900 pieces (ie. less than 1,500 pieces), please refer to Table 1 for the rates - (\$\$1.60 for every piece)

Germany: As the volume is 10,000 pieces (ie. above 1,500 pieces), please refer to Table 2 for the rates - (\$\$1.00 for every piece)

plus (\$\$18.75 for every kg)

	Australia (Table 1 Rates : Bulk Items <1,500 pcs)		<b>Germany</b> (Table 2 Rates : Bulk Items ≥ 1,500 pcs)	
			ITEM	WEIGHT
Postage Rates	\$1.60 / pc	-	\$1.00 / pc	\$18.75 / kg
Volume	900 pcs	-	10,000 pcs	250.0 kg
Postage S\$	\$1,440.00	-	\$10,000.00	\$4,687.50
Total Postage S\$	\$16,127.50			

<sup>\*</sup> USA Territories include American Samoa, Guam, Northern Mariana Islands, Puerto Rico, Virgin Islands (United States) and USA minor outlying islands.

# **APPENDIX**

# **Zone Chart**

Afghanistan 12 - 20 T Albania 8 - 16 S Algeria 12 - 20 T American Samoa (USA) 12 - 20 U Angola 16 - 24 T Anguilla 12 - 20 T Argentina 16 - 24 T Armenia 10 - 16 S Aruba 10 - 16 T Ascension 12 - 20 T Australia 7 - 14 R (Sydney, Melbourne, Perth) Austria 6 - 14 S Azerbaijan 10 - 16 S B Bahamas 12 - 20 T Bahrain 12 - 20 T Bahrain 12 - 20 T Belize 12 - 20 T Belize 12 - 20 T Belixe 12 - 20 T Benin 12 - 20 T Benin 12 - 20 T Benin 12 - 20 T Bermuda 10 - 16 S B Brail 12 - 20 T Bermuda 12 - 20 T Bosnia & Herzegovina 12 - 20 T Brunei Darussalam 7 - 14 B Bulgaria 10 - 16 S Burkina Faso 12 - 20 T Burundi 12 - 20 T Cambodia 7 - 14 C Cameroon 16 - 24 T Canada 10 - 20 S Cape Verde 10 - 20 T Canyan Islands 10 - 16 T Chad 10 - 16 T Chile 16 - 24 T China (6 - 12 C	DESTINATIONS	DELIVERY TIME BY AIR (estimated working days)	ZONE
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Bhutan	Benin	12 - 20	Т
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(Beijing, Guangzhou,	China	6 - 12	С
	(Beijing, Guangzhou,		
Shanghai)	Shanghai)		

DESTINATIONS	DELIVERY TIME BY AIR (estimated working days)	ZONE
C (continued)		
Colombia	16 - 24	T
Comoros	10 - 16	T
Congo	10 - 16	T
Congo, The Dem Rep of the	10 - 16	Т
Cook Islands	16 - 24	С
Costa Rica	8 - 15	T
Côte d'Ivoire	10 - 16	T
Croatia	10 - 16	S
Cuba	10 - 16	T
Cyprus	10 - 16	S
Czech Republic	8 - 16	S
D		
Denmark	6 - 12	S
Djibouti	10 - 16	Т
Dominica	10 - 16	Т
Dominican Rep	10 - 18	т
E		
Ecuador	10 - 18	Т
Egypt	12 - 22	Т
El Salvador	10 - 16	Т
Equatorial Guinea	10 - 16	T
Eritrea	10 - 16	T
Estonia	8 - 16	S
Ethiopia	10 - 20	Т
F	10 20	
Fiji	10 - 18	С
Finland	8 - 16	S
France	8 - 16	S
French Guiana	10 - 20	T
French Polynesia	16 - 24	C
G	10 - 24	
Gabon	10 - 18	Т
Gambia	10 - 16	т
Georgia	12 - 16	S
	7 - 14	S
Germany Ghana	8 - 16	T
Gibraltar	8 - 16	S
Greece	9 - 18	S
Greenland	12 - 20	S
Grenada	10 - 16	T _
Guadeloupe	12 - 20	Т
Guam (USA)	7 - 14	U
Guatemala	10 - 16	T _
Guinea	12 - 20	Т
Guinea-Bissau	8 - 16	Т
Guyana	10 - 16	Т

# **APPENDIX**

## **Zone Chart**

10 - 16 10 - 20 5 - 10 10 - 16 9 - 16 10 - 16 9 - 18 10 - 16 8 - 16 6 - 14	T T B S C B
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DESTINATIONS	DELIVERY TIME BY AIR (estimated working days)	ZONE
M (continued)		
Maldives	10 - 20	С
Mali	10 - 16	Т
Malta	10 - 16	S
Marshall Islands	10 - 16	С
Martinique	10 - 16	Т
Mauritania	10 - 20	Т
Mauritius	10 - 16	Т
Mexico	10 - 16	Т
Micronesia	10 - 16	С
Moldova	8 - 14	S
Monaco	8 - 14	S
Mongolia	10 - 20	С
Montenegro	10 - 16	S
Montserrat	8 - 16	Т
Morocco	12 - 20	Т
Mozambique	10 - 16	Т
Myanmar	7 - 14	С
N		
Namibia	10 - 20	Т
Nauru	10 - 16	С
Nepal	10 - 16	С
Netherlands Antilles	10 - 16	Т
Netherlands	7 - 14	S
New Caledonia	10 - 18	С
New Zealand	8 - 16	R
Nicaragua	10 - 16	Т
Niger	10 - 16	Т
Nigeria	10 - 18	Т
Niue	10 - 16	С
Northern Mariana Islands (USA)	8 - 16	U
Norway	8 - 16	s
0		
Oman	7 - 14	Т
Р		
Pakistan	10 - 16	С
Palau	10 - 16	С
Panama	10 - 16	Т
Papua New Guinea	7 - 15	С
Paraguay	10 - 16	Т
Peru	10 - 20	Т
Philippines	9 - 18	В
Pitcairn Islands	10 - 20	Т
Poland	8 - 16	s
Portugal	7 - 14	S
Puerto Rico (USA)	10 - 16	U
Q		
Qatar	10 - 16	Т

## **APPENDIX**

## **Zone Chart**

DESTINATIONS	DELIVERY TIME BY AIR (estimated working days)	ZONE
R		
Reunion	10 - 16	T
Romania	10 - 16	S
Russian Federation	10 - 16	S
Rwanda	10 - 16	Т
S		
San Marino	10 - 16	S
Samoa	10 - 16	С
Sao Tome & Principe	10 - 16	T
Saudi Arabia	9 - 18	T
Senegal	7 - 14	Т
Serbia	10 - 16	S
Seychelles	10 - 16	Т
Sierra Leone	10 - 16	Т
Slovakia	10 - 18	S
Slovenia	8 -16	S
Solomon Islands	10 - 16	С
Somalia	10 - 20	T
South Africa	16 - 24	Т
Spain	8 - 13	S
Sri Lanka	16 - 24	С
St Helena	8 - 16	Т
St Kitts & Nevis	8 - 16	Т
St Lucia	8 - 16	Т
St Pierre & Miquelon	16 - 24	Т
St Vincent & the Grenadines	8 - 16	Т
Sudan	8 - 16	Т
Suriname	16 - 24	Т
Swaziland	10 - 16	Т
Sweden	8 - 16	S
Switzerland	8 - 14	S
Syrian Arab Republic	10 - 16	Т
Т		
Taiwan	4 - 9	В
Tajikistan	8 - 16	s
Tanzania	8 - 16	Т

DESTINATIONS	DELIVERY TIME BY AIR (estimated working days)	ZONE
T (continued)		
Thailand	5 - 9	В
Timor-Leste	8 - 16	С
Togo	10 - 16	Т
Tonga	10 - 16	С
Trinidad & Tobago	10 - 16	Т
Tristan Da Cunha	8 - 16	Т
Tunisia	12 - 20	Т
Turkey	10 - 16	S
Turkmenistan	10 - 16	S
Turks & Caicos Islands	8 - 16	Т
Tuvalu	10 - 16	С
U		
Uganda	10 - 16	Т
Ukraine	10 - 16	S
United Arab Emirates	5 - 11	Т
United Kingdom	5 - 10	S
United States	8 - 16	U
(Chicago, Honolulu, Los Angeles,		
New York, San Francisco)		
Uruguay	8 - 16	Т
Uzbekistan	8 - 16	S
V		
Vanuatu	12 - 20	С
Vatican City	8 - 16	S
Venezuela	10 - 16	Т
Viet Nam	8 - 16	С
Virgin Islands, British	8 - 16	Т
Virgin Islands (USA)	10 - 16	U
W		
Wallis & Futuna	8 - 16	Т
Υ		
Yemen	8 - 16	Т
Z		
Zambia	10 - 20	T
Zimbabwe	14 - 20	Т

- Delivery times are estimates. Actual delivery may vary.
  Any delay at the destination country is beyond the control of Singapore Post.
  Items may be subjected to customs inspection which may require additional days.
- Estimated delivery time applies only to the major cities/office of mail exchange. Please allow more time for destinations beyond those.
- Packets, envelopes with enclosures, documents, etc. are subjected to customs inspection and clearance.
- During festive seasons, it is advisable to factor in another 10 working days to the above estimated delivery time.

## **GLOSSARY**

### PRINTED PAPERS

Include annual reports, books, catalogues, direct mail, newspapers or periodicals.

#### **Annual Report**

Periodical published at regular intervals by an organisation to inform its shareholders and stakeholders of its performance.

#### Book

A written or printed work with pages bound along one side including (but not limited to) a work intended for publication and a bound set of blank sheets for writing or drawing in.

### Catalogue

Catalogue of goods, services or other items which invites purchase from its recipients.

### **Direct Mail**

A mail consisting solely of advertising, marketing or publicity material and comprising an identical message (except for the addressee's name, address and identifying number and other modifications which do not alter the nature of the message) which is sent to more than one addressee, to be conveyed and delivered at the address indicated by the sender on the mailer itself or on its wrapping.

#### Newspaper

Includes a newspaper as defined in the Newspaper and Printing Presses act. The Newspaper and Printing Presses Acts (Cap206) defines newspaper as "any publication containing news, intelligence, reports of occurrences, or any remarks, observations or comments, in relation to such news, intelligence, reports of occurrences, or to any other matter of public interest, printed in any language and published for sale or free distribution at regular intervals or otherwise, but does not include any publication published by or for the Government".

### **Periodical**

Publications with fixed titles that are published at regular intervals. These will usually contain the following:

- Local MCI Number [MCI (P) No. 018/08/12006]
- International ISSN Number [ISSN 0882-4657]
- Issue Number (No. 2/10)
- Issue Month (Jan/Feb 17)

### Notes:

Customers using International Bulk Mail Rates are required to reimburse all additional charges incurred, sustained or suffered by SingPost as follows:

- (a) In the returning of the items or re-forwarding them to the correct destination.
- (b) If the mail for any reason, is rejected or returned as Remail item or miscategorised BM1500 Countries mail and is charged at a higher settlement rate by the country of destination.
- (c) For mailing not under "BM1500 Countries", bulk mail accounting will be imposed on a back to back basis with supporting documentary proof from the destination countries. Remail charges will be imposed on a back to back basis with supporting documentary proof from all the destination countries.

For volumetric packages: SingPost shall have the right to impose its published rates found on www.singpost.com, in the event that any mailbag lodged by customers for delivery to any single destination weighs:

- a) In respect of a full mailbag (80cm height), less than 12kg or
- b) In respect of a half mailbag (40cm height), less than 6kg

Rates are applicable to corporate customers only. All information is correct at the time of print.

