

Mail Redirection & Retention Section 10 Eunos Road 8 #05-37, Singapore Post Centre Singapore 408600 Tel: 1605 Fax: (65) 6842 3776 Email: g-pobox@singpost.com

MAIL REDIRECTION SERVICE ORDER FORM

Ade	ditional	Appli	cants fu	II nan	ne(s)	(as sh	own ii	n NR		-		inc	luded f	or Re	eside	ntia	I App	olica	tion	(in BL	OCI								ional Appl	
LETTERS) Note: Only mail bearing the exact permutation of applicant(s) name will be r										e redirect	edirected, for residential applications.										Note: Applicant below 18 years old must get their parent / legal guardian to sign on their behalf									
												Τ																		
						_					_											_								
C.	BUS	INES	S/ RESI	DENT			CANTS	S TO	CO		F																			
											-		Арр	lican	t Co	ntac	t Nur	nbe	r:											
Applicant's Full Name (as shown in NRIC or Passport)										□ 0 '	□ Overseas □ Local (Country Code)																			
													Offic																	
													Mob	-				-					_							
													Fax Ema	Ļ				-									1	-		
	ddress	(in B		ETTE											Irocc	(in	BLO	<u>- </u>	FTT	EPS)										
	t Addres	•	LOOK L		KO)							_		New Address (in BLOCK LETTERS) Street Address:																
																													-	
Unit N	lumber:	_											Unit	Num	ber:															
				S	Singa	pore														Singa	pore	, []	
	d of Rec				<i></i>) working	a dava a	Hor C	in a Da	of's rea	int of t		No.	No. of Months for Period of Redirection																
applica	Service ma tion	y com	nence oni	/ as ea	ny as z	working	juays a	ilei S	ing-u	515780	ipt of th	le																		
F	rom:														1			C		2					3					
1		Г	D D	М	М	Y Y	Y	Y						_				_	_											
	o:		D D	М	М	Y Y	Y	Y							4			L		5					6					
							I	I																						
	CON	IFIRN					ulara a	re tru	ue ai	nd corr	ect an	d tł	hat we a	are/1	am a	utho	rised	to a	nd w	e/ I ha	ve c	btain	ed co	onse	ent fi	rom	all co	ncern	ed to reque	est for
Т D. 1) V	Ve/Iher	eby c			above	partici	ulaisa	the Mail Redirection Service.											il iten	ns, wh	ich v	will th	ereaf	ter	be d	lelive	ered a			
D. 1) V ti	Ve/ I her he Mail F	eby c Redire	ection Se	rvice.		•		ditic	nal [,]	1 to 2 v	vorkin	g da	ays to p	 We/ I acknowledge that SingPost will require additional 1 to 2 working days to process the received mail items, which will thereafter be delivered according to the delivery standard applicable to each mail type. 										ling						
D. 1) V ti 2) V	Ve/ I her he Mail F Ve/ I ack o the del	eby c Redire nowle ivery	ection Se edge tha standard	ervice. t Sing I appli	Post cable	will req to eac	uire ao	type													hida	by th	0 m					accord	ling	
D. 1) V ti 2) V tu 3) V	Ve/ I her he Mail F Ve/ I ack o the del Ve/ I hav	eby c Redire nowle ivery ve rea	ection Se edge tha standard d the Ge	ervice. t Sing I appli eneral	Post cable Term	will req to eac s & Co	uire ac h mail onditior	type ns ar	nd Ma	ail Red	irectic	n S	Service	Term	s & C	ond	itions	anc	agre	ee to a				elve	es/ m	nyse	elf and		ling Post. By si	gning on
D. 1) V th 2) V ta 3) V 4) V th	Ve/ I her he Mail F Ve/ I ack o the del Ve/ I hav Ve/ I agr he conse	eby c Redire nowle ivery ve rea ee tha ent be	ection Se edge tha standard d the Ge at upon a low, we/	ervice. t Sing l appli eneral accept I conf	Post cable Term tance firm th	will req to eac s & Co of this nat we/	uire ac h mail onditior applic l agre	type ns ar atior e tha	a. nd Ma n forr at Sir	ail Red n, this ngPost	irectic docun shall	n S nen not	Service It shall o be liabl	Term consti e for	s & C tute a	Cond a full	itions y bind	anc	agre	ee to a ement	bet	ween	ours					d Sing		
D. 1) V th 2) V ta 3) V 4) V th	Ve/ I her he Mail F Ve/ I ack o the del Ve/ I hav Ve/ I agr	eby c Redire nowle ivery ve rea ee tha ent be	ection Se edge tha standard d the Ge at upon a low, we/	ervice. t Sing l appli eneral accept I conf	Post cable Term tance firm th	will req to eac s & Co of this nat we/	uire ac h mail onditior applic l agre	type ns ar atior e tha	a. nd Ma n forr at Sir	ail Red n, this ngPost	irectic docun shall	n S nen not	Service It shall o be liabl	Term consti e for	s & C tute a	Cond a full	itions y bind	anc	agre	ee to a ement	bet	ween	ours					d Sing	Post. By si	
D. 1) V th 2) V ta 3) V 4) V th	Ve/ I her he Mail F Ve/ I ack o the del Ve/ I hav Ve/ I agr he conse	eby c Redire nowle ivery ve rea ee tha ent be	ection Se edge tha standard d the Ge at upon a low, we/	ervice. t Sing l appli eneral accept I conf	Post cable Term tance firm th	will req to eac s & Co of this nat we/	uire ac h mail onditior applic l agre	type ns ar atior e tha	a. nd Ma n forr at Sir	ail Red n, this ngPost	irectic docun shall	n S nen not	Service It shall o be liabl	Term consti e for	s & C tute a	Cond a full	itions y bind	anc	agre	ee to a ement	bet	ween	ours					d Sing	Post. By si	
D. 1) V th 2) V ta 3) V 4) V th	Ve/ I her he Mail F Ve/ I ack o the del Ve/ I hav Ve/ I agr he conse	eby c Redire nowle ivery ve rea ee tha ent be	ection Se edge tha standard d the Ge at upon a low, we/	ervice. t Sing l appli eneral accept I conf	Post cable Term tance firm th	will req to eac s & Co of this nat we/	uire ac h mail onditior applic l agre	type ns ar atior e tha	a. nd Ma n forr at Sir	ail Red n, this ngPost	irectic docun shall	n S nen not	Service It shall o be liabl	Term consti e for	s & C tute a	Cond a full	itions y bind	anc	agre	ee to a ement	bet	ween	ours					d Sing	Post. By si	
D. 1) V tt 2) V tu 3) V 4) V tt fu	Ve/ I her he Mail F Ve/ I ack o the del Ve/ I hav Ve/ I agr he conse	eby c Redire ivery ve rea ee tha ent be we/I v	ection Se edge tha standard d the Ge at upon a low, we/	ervice. t Sing l appli eneral accept I conf	Post cable Term tance firm th	will req to eac s & Co of this nat we/	uire ac h mail onditior applic l agre	type ns ar atior e tha	a. nd Ma n forr at Sir	ail Red n, this ngPost ing fro	irectic docun shall m this	n S nen not ap	Service It shall o be liabl	Terma consti e for n.	s & C tute a any c	Cond a full	itions y bind	anc	agre	ee to a ement	bet ect i	ween	ours nation	ı giv	ven t	oy m	ne/us	l Sing under	Post. By si	ation

FOR OFFICIAL USE										
PART I: ACCEPTING BRANCH TO COMPLETE										
Post Office Branch										
Name of Delivery Base where Application Form is Despatched										
Application/ relevant document(s) checked and in order: (Please mark 'X' in box where appropriate)										
Business Registration Certificate, an authorization letter bearing t the entity.	Business Registration Certificate, an authorization letter bearing the entity's name and rubber stamp and must be duly signed by any manager, director, or partner of the entity.									
Verified the Applicant and all additional applicants' names and address against all supporting documents.										
Verified a Letter of Administration or Grant of Probate for a decea	aseu person's mali.									
Name of Accepting Officer Signature of Accepting Officer Date										
PART II: SERVING DELIVERY BASE TO COMPLETE										
Reference No. Allocated	Period of Redirection Required									
	From:									
Acknowledgement Card/ Instruction Issued On										
	To:									
Name of Delivery Operator Signature of I	Delivery Operator Date									
PART III: REDIRECTION/ RETENTION SECTION TO COMPLETE										
Action Taken On										
	Mail Redirection V.202204									